The Sycamore School
Autism - Friendly Learning

ENROLMENT PROCESS

Enrolment Enquiry received.

Tour the school with the Principal.

Collect an Enrolment Pack and Application for Enrolment Form following the Tour.

Submit **Application for Enrolment Form, Supporting Documentation** *to The Sycamore School in person to Reception, via post or email,* and pay the **$100 Enrolment Fee** *via EFTPOS or Direct Bank Deposit***.**

The Sycamore School acknowledges receipt of Application. *If a vacancy is not available at the time of application, your child will be added to our Expressions of Interest List.*

Expressions of Interest List.

If and when a vacancy becomes available, the family is notified via a phone call as soon as possible.

A Suitability and Support Meeting is scheduled with the Deputy Principal.

An Enrolment Offer is made and a Welcome Pack is sent to the family.

A $1000 enrolment deposit must be paid within 14 days of receipt of the invoice.
This deposit will be deducted from the first term's fees.

Enrolment Contract to be returned to school prior to commencement.

Meet and Greet with Collaborative Education Team (CET).

Uniforms can be purchased from Reception.

Student Commences (with a gradual transition).